

Content validity and prioritization scoring template

To assess the content validity and prioritize the draft recommendations, workshop participants completed an appraisal sheet with the following inquiries:

- the **relevance** of each recommendation (how important the recommendation is)
- the **clarity** of each recommendation (how clear the wording is)
- the **essentiality** of each recommendation (how necessary the recommendation is)
- the **importance** of each recommendation
- the **urgency** of each recommendation

The content validity measurement scales followed the Content Validity Index (CVI) approach:

- For the relevancy scale, a 4-point Likert scale was used and responses include: 1 = not relevant, 2 = somewhat relevant, 3=quite relevant, and 4 = very relevant. A 3-point Likert scale was used for the clarity and essentiality scales. The clarity scale was: 1 = not clear, 2 = recommendation needs some revision; and 3 = very clear. For essentiality, the following scale was used: 1 = not essential; 2=useful, but not essential; and 3 = essential.

3-point Likert scales were used for the importance and urgency scales. Further feedback in the form of free text was enabled through an “additional comments” section, in addition to a question relating to the completeness of the list of recommendations.

Clarity	Relevance	Essentiality	Importance	Urgency
<ul style="list-style-type: none">○ Not clear○ Recommendation needs some revision○ Very clear	<ul style="list-style-type: none">○ Not relevant○ Somewhat relevant○ Quite relevant○ Very relevant	<ul style="list-style-type: none">○ Not essential○ Useful, but not essential○ Essential	<ul style="list-style-type: none">○ Not important○ Somewhat important○ Very important	<ul style="list-style-type: none">○ Not urgent○ Somewhat urgent○ Very urgent
Additional comments:				
Are there any recommendations missing, that should be considered?				